

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

1<sup>ST</sup> DECEMBER 2009

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds, Tuesday 1<sup>st</sup> December 2009 at 7.30pm

### **Present**

Cllr R Shields (Vice Chairman)  
Cllr D McDermott  
Cllr D Irving (19:35)  
Cllr W Best  
Cllr A Carr  
Cllr R Saunders  
Cllr M Pickford

Mrs S Best (Parish Clerk)

### **In attendance**

5 Electors, Cllr R Shepherd (19:50)

#### **1. APOLOGIES FOR ABSENCE**

Cllr J Bokor, PC Lynne Gilbertson, Cllr D Edmonds

#### **2. DISCLOSURES OF INTERESTS**

Cllr R Shields	None
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr W Best	Personal interest in Prestwold Estate matters as chairman of the Prestwold estate dog owners group and in the Plantation as PC representative.
Cllr A Carr	None
Cllr D Irving	None
Cllr D McDermott	Personal interest in the Plantation as PC representative.
Cllr M Pickford	Personal interest in the Plantation as Chair.

#### **3. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting held on 3<sup>rd</sup> November 2009 were accepted as a true and correct record and were signed by the Cllr Shields. Proposed by Cllr McDermott and seconded by Cllr Pickford. All in favour.

#### **4. MATTERS ARISING**

Cllr Shields read the clerks report detailing the following matters:

- The Owl installation has been given the go ahead and is scheduled to be installed before Christmas.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

- The letter sent regarding planning permission and lorry routing at the Industrial Estate has been passed to Helen Robinson, who is investigating.
- A site meeting with Swannington Ground Services has been scheduled to finalise the contract to install a wooden post and rail fence to the right hand side of the burial ground.
- The damaged wall at Cotes on the A60 has been repaired.
- H98 footpath has been reported again. The footpaths officer from LCC Richard Williams will be attending site shortly.

*19:35 Cllr Irving arrived*

Cllr Shields thanked Cllr Carr for his efforts with regard to the new Owl installation. It was requested that the clerk chase Helen Robinson regarding the planning queries.

## **5. QUESTIONS / COMMENTS FROM THE FLOOR**

It was reported that Colliers lorries had been seen driving through the village. Clerk to contact the company and advise that the permission to build the bund specifies that no construction lorries are to drive through the village.

## **6. POLICE**

Cllr Shields reported on the Wolds Crime Figures for November 2009.

1. Burton – Springfield Close, Window Broken
2. Cotes – two attempts to steal caravans

*19:40 1 elector and David Hayes arrived*

## **7. GUEST SPEAKER – DAVID HAYES – WASTE MANAGEMENT PROJECTS – CHARNWOOD**

Mr Hayes reviewed the new waste contract, advising of the expectation of increased customer care and service. He outlined the changes to the service and clarified the change to one sack recycling. The new mapping system was shown to the Council.

Cllr Carr voiced his concerns regarding recycling all going into one sack. Mr Hayes confirmed that all the recycled waste is hand sorted and contamination rates are less than 2%, he also offered to arrange a site visit

Cllr Irving advised that he has not had a delivery of purple sacks, Mr Hayes will arrange delivery.

Cllr Best requested further information on the pilot for wormeries and composters. Mr Hayes to send leaflets to the clerk.

Cllr Saunders queried if the residue off of rinsed milk containers would contaminate paper etc. Mr Hayes assured the percentages were very low.

Mr Hayes confirmed, after a request from Cllr Pickford, that Charnwood Borough Council are responsible for street cleaning, with Leicestershire County Council being responsible for drain cleaning and weed spraying.

*20:25 Mr Hayes left and Cllr Shepherd arrived*

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## 8. PLANNING

P/09/2298/2 2 The Willows, Burton on the Wolds No Objections  
P/09/2102/2 3 Hall Drive, Burton on the Wolds Granted

*Italics denote notifications of planning decisions or additional information*

The clerk reported on recent planning training attended by the clerk and Cllrs Carr and McDermott.

## 9. TRAFFIC / HIGHWAYS

### New Signage at Prestwold

Further to the request from Hoton Parish Council, a review was given of the email complaints from Hoton PC and the responses from Charnwood. It was agreed that the Parish Council have no objections to these signs.

### Road Widening – Burton on the Wolds

Further to the village meeting and the informal correspondence from Mike Sheldrake it was agreed that the draft letter written by the clerk and the chair be sent to Mr Sheldrake showing our objections to any road widening. All in favour.

### HGV Routing Meeting

Cllr Carr reported on the meeting held on 5<sup>th</sup> November. Mike Sheldrake did a presentation with maps and slides. LCC are considering changing weight restrictions in the area and will consult on this next year. A survey had been carried out on 23<sup>rd</sup> September for 12 hours and a considerable number of HGVs were seen entering / exiting the industrial estate.

### Highway issues

Cllr Saunders advised that the footpath between Hubbard Close and the Burial Ground is considered dangerous. Clerk to chase highways and complain that previous requests have not been actioned.

It was also reported that the gullies at the bottom of Springfield Close and on Loughborough Rd are blocked and need cleaning.

Clerk to copy Cllr Shepherd on the complaint to LCC highways.

Cllr Irving reported that the road markings between Prestwold and Hoton are worn away. Clerk to action.

## 10. ENVIRONMENT

### Conservation area

The clerk advised that Cllr Edmonds will chase the conservation officer and report in the January meeting.

20:45 2 Electors left

### CPRE AGM

Cllrs Best, McDermott and Irving attended the meeting. It was reported that the CPREs preferred option is Shepshed / Garendon.

### Dog Waste Bins

It was agreed that a replacement large capacity general use bin be installed at the

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Huntingdon Close jitty, along with a green bin and dispenser at the plantation (jitty end).

Cllr Shields to contact the lady who requested a dog waste bin in The Orchards, clerk to supply contact details.

Clerk to write to Andrew Clarke in response to his letters requesting a dog waste bin at the plantation.

*20:55 1 Elector left*

## **11. PLANTATION**

Cllr Pickford reported that steps had been constructed and chippings laid in the Plantation. Students have recently done some volunteer work. Tree O'Clock is Saturday 5<sup>th</sup> December between 11am and 12 noon. It was requested that the clerk email the gardening club for more volunteers.

## **12. VILLAGE HALL**

Cllr Shields read the presentation regarding the option for the Village Hall to be managed as a sub committee of the Parish Council. It was agreed that the Parish Council wish for the Village Hall to remain as a separate management committee and continue as is.

## **13. BURIAL GROUND / ALLOTMENTS**

It was noted that the War Graves commission had returned their area.

The levelling of the graves and reseeded has been carried out.

## **14. PLAYING FIELD**

Cllr Saunders advised that all litter bins in the play area and at the Pavilion are now being emptied regularly. A school in Leicestershire has had adult equipment installed, Cllr Saunders and Cath Thomson will be visiting.

## **15. FOOTPATHS AND BRIDLEWAYS**

Cllr Saunders advised that the "stick and flick" notices are up and after some initial problems have been stapled and are staying up.

*21:00 1 elector and Cllr Shepherd left*

## **16. FINANCE**

### Preliminary Precept Talks

It was requested by Cllr Pickford that an entrance feature of gates or stones etc. be looked into as a future project for Burton on the Wolds.

Cllr Shields requested that the clerk include an option for reducing the Council Tax along with keeping the same Precept and an annual inflation increase.

### Balances

Available funds as at 30/11/09 C £1000, Res £2278.17, BS £11805.39  
(Plantation funds £919.63 included)

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## 17. AUTHORISATION OF CHEQUES

It was proposed by Cllr Saunders, seconded by Cllr Pickford and carried that the following cheques be authorised and signed:

### To sign this meeting

Sarah Best	Expenses	£56.22
SLCC	Subscription	£95.00
Mick Burns	Owl	£500.00
Cath Thomson	Plantation expenses	£12.00
Little Jem products	Fun Day (breathing places)	£143.00
Leicestershire County Council	Salt Bin	£120.00
RM Ground and Tree Services	Plantation	£500.00
Staples	Stationary / Stamps	£120.83
Roma Landscapes	Ground Maintenance	£374.90
	<b>Total</b>	<b>£1921.95</b>

## 18. MISCELLANEOUS MATTERS

### Leicestershire Youth Offending Service - Impact Project

A letter was read regarding a possible presentation on works done with youths likely to offend and / or use anti social behaviour. This was not thought to be necessary.

## 19. PRESS RELEASE

Weight restriction email address; Installation of the Owl; Dog Waste Bins – please use; Letter re road widening; David Hayes – Guest Speaker.

Cllr Shields proposed to move into closed session. All in favour.

The following session was discussed in closed session with electors, press and any Parish Councillor with a prejudicial interest excluded.

## 20. VAT PROCEDURAL UPDATE

The clerk and Cllr Shields have obtained confirmation from the accountants regarding a procedural error in the reclaiming of the Parish Councils VAT. It was proposed by Cllr Saunders, seconded by Cllr Pickford and unanimously agreed that a letter be sent to HMRC explaining the error and to await a ruling on any amount to be repaid. Copies of all correspondence to be sent to the PFA and the VHMC as interested parties.

**THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9.25 PM**

*Edwards.*  
*12 Jan 2010.*

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**3<sup>RD</sup> NOVEMBER 2009**

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds, Tuesday 3<sup>rd</sup> November 2009 at 7.30pm

### **Present**

Cllr D Edmonds (Chair)  
Cllr R Shields (Vice Chairman)  
Cllr D McDermott  
Cllr D Irving  
Cllr W Best  
Cllr A Carr  
Cllr R Saunders  
Cllr M Pickford  
Mrs S Best (Parish Clerk)

### **In attendance**

Cllr J Bokor, 4 Electors, PC Lynne Gilbertson (19:45), Cllr R Shepherd (19:50)

### **1. APOLOGIES FOR ABSENCE**

None

### **2. DISCLOSURES OF INTERESTS**

Cllr D Edmonds	Personal interest in the Village Hall Management Committee as Chair. Personal and prejudicial interest in the Burial Ground fencing costs.
Cllr R Shields	None
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr W Best	Personal interest in Prestwold Estate matters as chairman of the Prestwold estate dog owners group and in the Plantation as PC representative.
Cllr A Carr	Personal and prejudicial interest in planning application P/09/2102/2
Cllr D Irving	None
Cllr D McDermott	Personal interest in the Plantation as PC representative.
Cllr M Pickford	Personal interest in the Plantation as Chair.

### **3. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting held on 6<sup>th</sup> October 2009, with spelling errors corrected, were accepted as a true and correct record and agreed that the corrected copy be signed by the Cllr Edmonds. Proposed by Cllr Saunders and seconded by Cllr McDermott. All in favour.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 4. MATTERS ARISING

Cllr Edmonds read the clerks report detailing the following matters:

Cotes Wall – The owner has chased the insurance company, an assessor has been out, as has a builder. Enforcement action has not been taken as Cllr Irving has talked to the owners and progress seems to be being made.

Cotes Bus Stop – Leicestershire County Council have agreed to fund the removal of the old shelter and the installation of a new shelter, pole and flag at the A60 end of Back Lane, Cotes. The works are to be completed within this financial year, with a consultation to the type of bus shelter expected within a month.

Footpath clearing - Leicestershire County Council have been out to inspect the footpaths along the A60 at Cotes, along the old B676 between Cotes and Prestwold and along Melton Rd, Burton. We will be advised shortly as to when the works will be done.

Roma has been chased for a quotation to tidy up the small piece of land opposite Springfield Close.

A meeting has been arranged to discuss the positioning of the new sign at the Burial Ground.

A meeting has been arranged with a VAT accountant to clarify the Parish Councils procedures.

A letter has been written to David Hankin regarding Wymeswold Airfield, planning, enforcement and HGV routes.

## 5. QUESTIONS / COMMENTS FROM THE FLOOR

### Airfield Noise Complaints

Sally and David Mitten summarised the noise complaints made to Charnwood. Cllr Edmonds advised that more complaints had been received recently. Cllr Bokor advised that Helen Robinson (CBC enforcement) had advised that the breaches were mainly one car which is to be modified. Mrs Mitten stated that she had had poor responses from complaints to Charnwood. It was concluded that the noise nuisance is not just from one car and seems to be a constant droning noise.

PC Lynne Gilbertson arrived 19:45

It was proposed by Cllr Edmonds that a letter be sent to David Hankin with the following points:

- A) A request for the calibration records of the monitoring equipment and the frequency of calibration.
- B) To insist that enforcement is actioned for all breaches, and details of breaches and enforcements to date, including bans and fines.

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- C) Request for the noise specialist used at the enquiry to review the effectiveness of the bund.

Cllr R Shepherd arrived 19:50

- D) Welcome noise monitoring in different areas of Burton, with input from the Parish Council and local residents.  
E) Site is not secured, so is often used by others on evenings and Sundays.

Cllr Carr advised that at the Liaison meeting in May 2008, attendees were advised that the noise logger would be available via a website. We have not been advised that this has happened.

It was requested that Cllr Bokor to check noise limits on recreational planning permission and copy to the clerk.

## Millennium Garden Barrier

John Bantick requested that the Parish Council reconsider the refusal to pay for a removable barrier in the Millennium Garden. Cllr Shields advised that the playgroup and toddlers groups disagreed that it was need as a health and safety issue. John Bantick advised that plants are being damaged when children walk or run through the garden. Cllr McDermott said that the area also gets contaminated by cat waste.

It was proposed by Cllr McDermott and seconded by Cllr Saunders to agree to pay for the removable barrier. Cllr Edmonds clarified that although the estimated cost was £132 the vote was for up to £250. A vote was taken with 4 for, 3 against and Cllr Edmonds abstained as Chair of VHMC. Proposal agreed.

## Cllr Shepherd

Cllr Shepherd advised that he is now on the scrutiny panel for Road Safety, who will be investigating the VAS signs that neighbouring counties have and will be asking for example evidence of their effectiveness. Clerk to write to Cllr Shepherd with concerns raised in recent months.

## **6. POLICE**

PC Lynne Gilbertson reported on last months crimes. One in Burton – purse stolen at a party in the Village Hall (24/10). One in Cotes – trailer stolen (4/10)  
Two people were arrested for breach of the peace at a party in the Village Hall. Cllr Edmonds thanked the police for their swift response at the party, and also advised that a large deposit was taken and the early call to the police helped the situation.

PC Lynne Gilbertson and Cllr Shepherd left the room at 20:20

## **7. PLANNING**

P/09/2102/2 3 Hall Drive. Burton on the Wolds. **No Objections.**

P/09/1774/2 9 St Marys Close, Burton on the Wolds. **Granted Conditionally**

*Italics denote notifications of planning decisions or additional information*

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2 Electors left 20:22

## 8. TRAFFIC / HIGHWAYS

### Road Signs – Prestwold

Cllr Edmonds read an email between Hoton PC and highways regarding the newly erected signs in Prestwold. Although it was felt that these are not obtrusive, clerk to ask Hoton PC for all the correspondence so that this can be discussed in Decembers meeting.

### Dragons Teeth

Cllr Saunders advised that markings had been placed on Melton Rd, Burton and suspected the installation of dragons teeth. Clerk to check with highways as the Parish Council have not been consulted.

## 9. ENVIRONMENT

### Charnwood Wardens Meeting - 26<sup>th</sup> November

Cllr Carr as tree warden will check availability.

### Dog Waste Bins

The clerk reported on a recent meeting with David Hayes regarding the location of dog waste bins and the recent request for additional bins at the plantation and Hubbard Rd. David Hayes had advised that these locations were not ideal, and the cost would be £250 for installation and £250 per bin annually for emptying. The new one on Seymour Rd was paid for by Charnwood. Cllr Shields requested that the clerk contact David Hayes and ask him to review the locations again.

Cllr Shepherd returns 20:35

### Village Litter Pick

Cllr Saunders advised that a litter pick is planned for Wymeswold in the new year. It was agreed that Cllr Saunders will contact Jon Charlie from Wymeswold to discuss a joint venture. Advert to be put in The Link.

### Together Climate Sub Group

Cllr Edmonds read the letter from the organisation, who have offered to give a presentation. It was agreed that the clerk contact the organisation and ask for a talk on "How can the Parish Council and the residents make a difference".

The following items were discussed again to ask Cllr Shepherd his views.

### Road Signs – Prestwold (Traffic / Highways)

Cllr Shepherd advised that the email enquiry started back in July. New signs had been commissioned by Prestwold Hall managers and funded by the hall. Planning permission is not required for these signs. Mike Sheldrake had said in October that the signs would help to stop U turns in the entrance to Prestwold Hall. Cllr Shields said that the signs are good and accurate. Cllr Shepherd advised the Parish Council to obtain the emails from Hoton PC. Clerk to action.

### Dragons Teeth (Traffic / Highways)

Cllr Edmonds advised Cllr Shepherd of the suspected Dragons Teeth and of the Parish Councils concern that this would detract and harm any future conservation status. Clerk to email Cllr Shepherd who will in turn speak to Mike Sheldrake.

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## Wymeswold Bypass (deferred from Traffic / Highways)

An email between Cllr Shepherd and Ian Drummond was read detailing the possibility of a Wymeswold Bypass in the near future. This has not been specified up to 2014 and after this date would be subject to a due process, including public inquiries and value-for-money tests, at the appropriate stage.

## Road Markings

Cllr Shields asked if resurfacing is scheduled as markings have appeared on roads and pavements. Cllr Shepherd to check.

## **10. PLANTATION**

Cllr Pickford asked if a diversion of rain water from the Pavilion to the ponds is feasible. It was thought to be an expensive project.

Cllr Pickford reported that the weather was foul for the Volunteer Sunday and that chippings are to be moved on Wednesday morning.

Cllr Best advised that 10 students had moved old wood from the ponds last Wednesday, all had worked really well.

## **11. VILLAGE HALL**

### The Owl

The installation costs were discussed as two quotes had been obtained so far. Cllr Carr to email three installation quotes to the clerk so that a vote can be taken via a round robin email. Cllr Pickford asked what maintenance would be required. Cllr Carr advised that the Owl will not be lacquered and will weather naturally. It was agreed that the existing Owl is rotten inside and needs to be removed as soon as possible.

### VHMC

Cllr Edmonds advised that a proposal had been put forward for the VHMC to become a sub committee of the Parish Council. Clerk to advise on legal requirements and report on the advantages and disadvantages.

## **12. BURIAL GROUND / ALLOTMENTS**

Cllr Edmonds declared a personal and prejudicial interest in the following item. The chair was then passed to Cllr Shields.

### Fencing Costs

The quotes were discussed, both metal and wooden fencing. It was proposed by Cllr Saunders and seconded by Cllr McDermott to accept the quote for a wooden fence from Swannington Ground Services at the cost of £618 + VAT. All in favour.

Chair then passed back to Cllr Edmonds.

### Levelling of Graves

Cllr Shields asked for the clerk to write to Roma Landscapes if the work is not carried out on Friday.

## **13. PLAYING FIELD**

None

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## 14. FOOTPATHS AND BRIDLEWAYS

It was requested that the enforcement be chased for the reinstatement of H98 as crops have now been planted. Clerk to action.

2 Electors, Cllr Bokor and Cllr Shepherd left 21:10

## 15. FINANCE

Available funds as at 31/10/09 C £1000.00, Res £2681.49, BS £11805.39  
(Plantation funds £1224.81 included)

## 16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Shields, seconded by Cllr Carr and carried that the following cheques be authorised and signed:

### Signed between meetings

Ian Varley	Plantation Works	£750.00
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### To sign this meeting

Cath Thomson	Plantation	£62.58
Roma Landscapes	Ground maintenance	£220.80
SR Best	Clerks expenses	£59.82
Leicestershire County Council	Pavilion Gravel Strip	£625.60
SWALEC	VH electric	£96.36
SWALEC	Pavilion electric	£78.69
	<b>Total</b>	<b>£1893.85</b>

## 17. MISCELLANEOUS MATTERS

### Planning Training Sessions

Three training sessions are to be hosted by Charnwood, Councillors to email clerk if available for training.

### Charnwood CPRE AGM

It was agreed that Cllrs Irving, McDermott and Best will attend the AGM. Clerk to email consultation responses to attendees and those responses from Wymeswold and Hoton Parish Councils.

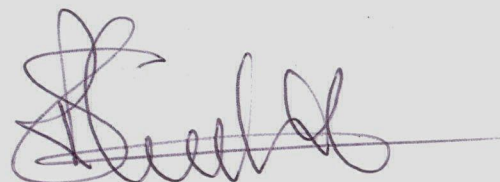
### Police Open Evening

Clerk to forward invitation email to all.

## 18. PRESS RELEASE

Litter Pick, Airfield Noise, Plantation Volunteers.

**THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9.22PM**



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**6<sup>TH</sup> OCTOBER 2009**

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds, Tuesday 6<sup>th</sup> October 2009 at 7.30pm

### **Present**

Cllr D Edmonds (Chair)  
Cllr R Shields (Vice Chairman)  
Cllr D McDermott  
Cllr D Irving  
Cllr W Best  
Cllr A Carr  
Cllr R Saunders  
Mrs S Best (Parish Clerk)

### **In attendance**

Cllr J Bokor, Cllr P Harley, 3 Electors

### **1. APOLOGIES FOR ABSENCE**

Cllr M Pickford, Cllr R Shepherd

### **2. DISCLOSURES OF INTERESTS**

Cllr D Edmonds	Personal interest in the Village Hall Management Committee as Chair
Cllr R Shields	Personal interest in the Village Hall Management Committee as PC representative
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr W Best	Personal interest in Prestwold Estate matters as chairman of the Prestwold estate dog owners group and in the Plantation as PC representative.
Cllr A Carr	None
Cllr D Irving	None
Cllr D McDermott	Personal interest in the Plantation as PC representative. (given at 19:50)

### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

Deferred to after Item 6

### **4. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting held on 8<sup>th</sup> September 2009, with one spelling error corrected, were accepted as a true and correct record and signed by the Cllr Edmonds. Proposed by Cllr Shields and seconded by Cllr Saunders. All in favour.

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## 5. POLICE

The Police report was read out by Cllr Edmonds, this detailed two crimes in Burton, a burglary to the Pub garage and a window broken at the School, one crime in Cotes which was damage to Stanford bridge, and one crime in Prestwold, which was a number plate stolen from Everyman Racing.

## 6. CLLR PAUL HARLEY – GUEST SPEAKER

Cllr Paul Harvey – Cabinet Lead Member for External Relations at Charnwood Borough Council was present to answer any questions regarding the new cleansing contract, contact with Charnwood and general queries in relation to Charnwood Borough Council and their dealings with local Parish Councils.

Cllr Edmonds advised that she has experienced problems using the out of hours services but felt that good communication was experienced during office hours.

It was requested and agreed that Cllr Harley will send a street cleansing timetable to the clerk, so that this can be put on the noticeboards / website.

It was also requested that the clerk obtain a gully cleansing schedule from Mike Sheldrake at LCC highways.

19:50 Cllr McDermott arrived

Cllr Carr enquired how the recycling gets sorted as now all in one bag. Cllr Harley advised that it is sorted by hand.

Cllr Irving advised that he had not received the purple bags yet. Cllr Harley to chase.

Lindsay Staples commented on the reduced quality of bags. Cllr Harley to report back to the Parish Council.

Cllr Harley asked for our comments on the LDF consultation. Cllr Shields thought that it was poor as the timetable was not adhered to. Cllr Harley advised that all options will be reviewed and may well change after the general election. It was also commented that there is no affordable housing in the villages.

Cllr Carr asked about the parking policy in Charnwood. Cllr Harley advised that the traffic wardens are employed by Charnwood and that parking policy is determined by the County Council.

Cllr Edmonds said that she was unhappy with the planning department, and felt that the department was officer led and not enough sway was put on the opinions of elected members, which can lead to officers disregarding Parish Councils views and comments. Cllr Bokor advised that if she asks for an application to be sent to Plans Committee, officers must pass it to committee.

Cllr Harley advised that the area forums this round were not going well. Comments were voiced from Cllr Best and Cllr Edmonds regarding the earlier start time of 5:30pm which is discriminating to residents who work.

Cllr Harley will respond personally to all queries.

20:25 Cllr Harley left

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 3. QUESTIONS / COMMENTS FROM THE FLOOR

Mick Wallis from Cotes asked for an update on the possible landscaping of the Back Lane traffic island, the moving of the bus stop, the footpath clearing and the damaged wall on the Hibbins boundary. All items have been chased by the clerk and are awaiting responses. Cllr Shields asked for the clerk to contact LCC highways (Andy Warrington) regarding the wall with copies to Mr & Mrs Hibbins and Cllr Bokor.

Mr Wallis also asked for the neighbourhood watch co-ordinators details as Mr Saunders is still listed. Clerk to amend and forward Brian Rowells contact details.

Lindsay Staples asked for an update on the Owl, Cllr Carr showed photographs of the Owl for sale at £500 supply only. It was proposed by Cllr Shields, seconded by Cllr Saunders with all in favour to proceed with the purchase.

Lindsay Staples reported that the school roll was up to 156 with a forecast of 180 in 2 years. There will possibly be a planning application for an extension.

## 7. MATTERS ARISING

### Funding for 2012 (Queens 60th Jubilee and the Olympics).

No funding available as yet. To have an event officially associated with Cultural Olympiad it has to obtain the "Inspire Mark" which has very strict criteria, funding is not available with this designation. Leicestershire County Council has instigated the Inspire Leicestershire Culture Management Group who are designing a website to bring together all the cultural events leading up to 2012. This website will be live within a couple of weeks.

### Graves levelling

Roma have advised that the uneven graves are to be levelled and reseeded this month. The delay has been due to the lack of rain, which is needed for the grass seed to grow.

### Swings – The Orchards

A site meeting has been arranged for Thursday 8th October at 10am with Colin Bailey to discuss the swings at The Orchards play area. The Parish Council requested that the clerk ask for both swings to be changed to cradle seats.

## 8. PLANNING

P/09/1774/2 9 St Marys Close, Burton on the Wolds, LE12 5TU  
Erection of outbuilding **No Objections**

P/09/1260/2 37 Barrow Road, Burton on the Wolds, LE12 5TB  
**Granted Conditionally**

*Italics denote notifications of planning decisions or additional information*

## 9. TRAFFIC / HIGHWAYS

### HGV Routes and Planning Issues - Wymeswold Industrial Park

The clerk reported that following the discussions regarding the HGV routing and planning permissions for Wymeswold Industrial Park, she had spoken to the planning department at Charnwood along with the enforcement team. There is one planning

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

application that refers to lorry movements and storage of HGVs, this is at Jempsons who have planning permission for overnight storage of HGVs provided they are associated with British Gypsum. All other planning applications only list parking spaces and possible vehicle movements.

The enforcement team at Charnwood Borough Council have advised that if HGVs are not following the designated lorry route then the vehicle registration, time and route details need to be sent to the police via email

[Weight.restricted@leicestershire.pnn.police.uk](mailto:Weight.restricted@leicestershire.pnn.police.uk)

It was agreed that Cllr Carr would liaise with the clerk and write to Charnwood asking if change of use is notified to us, and ask for enforcement to check if parking overnight is permitted. Copy Cllr Bokor.

## Charnwood Road Safety Meeting

John Hindley reported that a bus had broken down in the village, causing traffic problems as HGVs could not pass. He had also attended the Charnwood Road Safety meeting which discussed VAS, the future speed limit review and speed cameras.

## VAS – Loughborough Rd, Burton

A letter from Cllr Parsons was read by Cllr Edmonds. This indicated that permission needed to be requested from the Department of Transport, which Leicestershire County Council has not yet done. It was requested that the clerk write back to Mr Parsons requesting that permission is sought.

## VAS – Loughborough Rd, Cotes

Cllr Irving requested that the VAS is recalibrated and checked as it seems inaccurate.

## Lorry Control Zones

A meeting to discuss the Lorry Control has been scheduled for 5<sup>th</sup> November, attendees will include Mike Sheldrake, Cllr Shepherd and representatives from the Wolds Parish Councils. It was agreed that Cllr Carr and Cllr Best will attend.

## Grass verge opposite Springfield Close

The clerk had received a request that this small strip of land be landscaped with low maintenance, low rise bushes. It was requested that the clerk chase Roma Landscapes for the previously requested quote to tidy up this area.

21:20 1 elector left

## **10. ENVIRONMENT**

### Graffiti Problem Areas

A request for information regarding graffiti using spray paint had been received from Charnwood Borough Council. The Clean Neighbourhoods and Environment Act 2005 enables enforcement to stop under age sales of aerosol paints. As there have been very few incidents of graffiti in the villages, no response is needed.

### Dog Waste Bins

A meeting with David Hayes has been scheduled for Thursday (8<sup>th</sup>) to discuss the possible position of new bins and the problems with collections on the new contract.

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A letter of concern regarding the position of dog waste bins has been received from a Springfield Close resident. Cllr Saunders and the clerk to attend the meeting.

## Airfield Noise Complaints

Cllr Edmonds reported that complaints had been received this month regarding the noise at the airfield. Cllr Bokor advised that she had received a copy of a response from Helen Robinson to William Pickford, this states that noise limits had rarely been broken by the operators. Cllr Bokor to copy response to Cllr Edmonds and the clerk.

## Stop the Drop – Litter Pick

Cllr Saunders requested that the Parish Council organise a litter pick in Burton on the Wolds. Clerk to investigate if litter pickers and bags are available from Charnwood Borough Council. Defer decision until November.

21:35 Cllr Bokor and 1 elector left.

## **11. PLANTATION**

Cllr McDermott reported on the last volunteer day and the pond clearing.

The next Plantation meeting will be on Monday 12th October at 7.30pm

In future the clerk will be attending all Plantation meetings as part of her duties. This will include financial reports, minute taking and agendas.

## **12. VILLAGE HALL**

### VHMC meeting

Cllr Shields reported on a meeting held on 22<sup>nd</sup> September. The VHMC reported a £6200 balance, the hall is used daily by the playgroup. Future projects include baby changing facilities, roof re slating, replacing the front doors, cleaning the floor, replacing the chairs and buying acoustic panels.

### Millennium Garden

A letter had been received from the gardening club, asking for the gap in the fence to be filled with a removable metal fence panel at a cost of approximately £250. The gardening club have raised the request under the thought that children could run into the road. The Parish Council disagreed that it is a health and safety issue as children have access to the road via the main path. A vote was unanimous in refusing the request.

Cllr Edmonds had requested that the financial allowance for plants be raised by £100. Proposed by Cllr Best, seconded by Cllr Saunders with all in favour.

### VHMC – Code of Conduct

Cllr Shields spoke regarding the code of conduct which states that he declare a prejudicial interest and not be present in any financial discussion the Parish Council may have with the regard to the VHMC, of which he is the Parish Councils representative. Cllr Shields resigned from the VHMC as PC representative with immediate effect. Cllr Shields wished for it to be minuted that he totally disagrees with the procedures and feels accused of bias without cause.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 13. BURIAL GROUND / ALLOTMENTS

The clerk reported that although asking five companies to get quotes for the railing at the Burial Ground, only one so far had produced a quotation. Cllr Carr to pass on contact details for possible contractor.

## 14. PLAYING FIELD

### Bollards – Towles Fields

It was reported that the new removable and fixed bollards are in place between the car park and the garage entrance to the playing field. The gravel margin has also been installed around three sides of the pavilion.

### Adult Fitness Equipment

Cllr Shields reported on adult fitness equipment for the playing fields and passed the information to Cllr Saunders.

## 15. FOOTPATHS AND BRIDLEWAYS

Cllr Saunders requested that the reinstatement of H98 be chased with the enforcement team at Charnwood. Clerk confirmed that this has been done.

## 16. FINANCE

Available funds as at 30/09/09 C £1000.00, Res £10442.27, BS £5290.96  
(Plantation funds £1206.81 included)

## 17. AUTHORISATION OF CHEQUES

It was proposed by Cllr McDermott, seconded by Cllr Saunders and carried that the following cheques be authorised and signed:

### To sign this meeting

Sarah Best	Expenses	£72.84
RM ground and tree services	Brash chipping	£100.00
SLCC	Course	£109.25
Staples	Modem and stamps	£95.28
Charnwood Borough Council	Wasp nest removal	£55.20
E.On	Village Hall Gas	£20.04
Robert Shields	Plants	£74.96
Roma Landscapes	Ground maintenance	£423.20
<b>Total</b>		<b>£950.77</b>

## 18. MISCELLANEOUS MATTERS

Emergency centres training day – Charnwood – 28/10. Clerk to email re availability.  
Leicestershire Fire Service consultation – Parish Councillors to comment individually on this consultation. Mick Wallis spoke on this matter as a resident and left paperwork on audience chairs.

## 19. PRESS RELEASE

Cllr Paul Harley as guest speaker; return of the Owl; HGV routing.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

22:02 1 elector left.

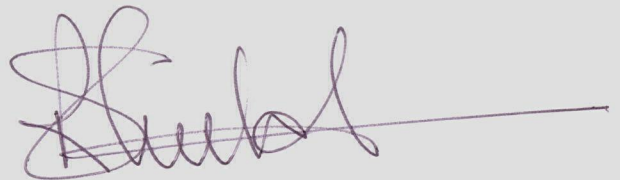
Cllr Saunders and Cllr Edmonds declared a prejudicial interest in the following item and left the meeting.

It was proposed by Cllr Shields with all in favour, to discuss the following item in closed session, excluding public and press.

## **20. FINANCIAL MATTERS - VAT**

The clerk clarified VAT reclaim procedures and outlined the possible errors in reclaiming that had been identified by the clerk. Cllrs Shields, Irving, Carr, Best, McDermott and the clerk to meet before the next Parish Council meeting to discuss a course of action. Councillors will be emailed with links to the relevant legislation (VAT 749) and with copies of the figures calculated.

**THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 10.25PM**

A handwritten signature in purple ink, appearing to read 'Shields', with a long horizontal line extending to the right.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**8<sup>TH</sup> SEPTEMBER 2009**

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds, Tuesday 8<sup>th</sup> September 2009 at 7.30pm

### **Present**

Cllr D Edmonds (Chair)  
Cllr R Shields (Vice Chairman)  
Cllr W Best  
Cllr A Carr  
Cllr R Saunders  
Mrs S Best (Parish Clerk)

### **In attendance**

Cllr R Shepherd, Cllr J Bokor, PC Gilbertson, Brian Rowell (Neighbourhood Watch),  
5 Electors

### **1. APOLOGIES FOR ABSENCE**

Cllr M Pickford, Cllr D McDermott, Cllr D Irving

### **2. DISCLOSURES OF INTERESTS**

Cllr D Edmonds	Personal interest in the Village Hall Management Committee as Chair
Cllr R Shields	Personal interest in the Village Hall Management Committee as PC representative
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr W Best	Personal interest in Prestwold Estate matters as chairman of the Prestwold estate dog owners group and in the Plantation as PC representative and an personal and prejudicial interest in P/09/1260/2 (37 Barrow Rd).
Cllr A Carr	None

### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

Mrs Staples asked if celebration ideas and funding had been investigated for the Queens 60<sup>th</sup> jubilee and the Olympics, both in 2012. Cllrs Shepherd and Bokor to see if any funding is yet available. Clerk to make enquiries re event.

Mrs Staples advised that the 1<sup>st</sup> Wolds scouts is 70 years old. A party will be held 28<sup>th</sup> November.

Mrs Staples asked for the Parish Councils views on community composting as partial set up grants are available. This information had already been passed to the allotment society and it was felt that this is the way forward.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Mr Topham spoke on behalf of Mr Minkley, who wished to comment that the grass mowing in the burial ground was of a poor quality compared to the War Graves section. Cllr Shields responded and advised that meetings with the contractor re improvements had taken place. The ground is uneven which makes mowing difficult. He also advised that the uneven graves will be levelled and reseeded shortly. A new entrance sign is to be supplied by the PCC and a new fence by the PC.

A resident of Cotes was concerned with the safety and aesthetics of Back Lane and has requested that the Parish Council consider landscaping the grassed area in front of the industrial units. He also asked for an update on the bus stop / shelter and if it is possible to block off or fence off the vehicular access to Back Lane from Loughborough Rd (A60). He was advised that Cllr Irving is the Councillor for Cotes.

Clerk advised on current situation and will investigate these points along with chasing the clearing of the footpath between Cotes and Loughborough.

## 4. MINUTES OF LAST MEETING

The minutes of the previous Parish Council meeting held on 4<sup>th</sup> August 2009 were accepted as a true and correct record and signed by the Cllr Edmonds. Proposed by Cllr Best and seconded by Cllr Shields. All in favour.

## 5. MATTERS ARISING

The Clerk reported that comments had been received from Charnwood regarding the change of swing seats to toddler ones. They advise that a change of seat type will not be agreed by them. Cllr Edmonds requested that the clerk set up a site visit with Mr Bailey to discuss alternatives.

## 6. POLICE

PC Lynne Gilbertson advised that there had been 2 crimes in Burton and 2 crimes in Prestwold. The new Neighbourhood Watch Co-Ordinator Brian Rowell was also in attendance. He introduced himself to the Parish Council. A newsletter to be circulated to the villages is being discussed, a request for financial assistance with printing costs has been made. PC Gilbertson will obtain costs for the Parish Council to consider.

19:55 PCSO Gilbertson, ~~Brian~~ Rowell and 1 elector left  
Brian.

## 7. PLANNING

*P/1260/2 37 Barrow Road, Burton on the Wolds, LE12 5TB*

This application is due to be viewed by the plans committee. Some amendments have been made and further comments are requested by Charnwood. Cllr Shields commented that the original comments still stand.

The applicant spoke regarding the application and asked for the Parish Council to reconsider. Cllr Edmonds advised that planning applications were viewed with regard to the whole community, and asked for a vote. 2 keep comments, 1 abstained, 1 prejudicial interest.

*Italics denote notifications of planning decisions or additional information*

20:05 1 elector left

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## **8. TRAFFIC / HIGHWAYS**

It was noted that the Vehicle Activated Sign on Loughborough Rd, Burton has been replaced with a roundabout warning sign. Defer discussion until response from LCC has been received.

## **9. ENVIRONMENT**

The Parish Council has received a letter asking if we wish to adopt the telephone kiosk on Seymour Rd which would enable BT to remove the telephone equipment. It was agreed that this telephone, although lightly used is a valuable village resource and it is needed. Clerk to respond advising this.

A request for dog waste bin on Hubbard Road had been received. All in favour. Clerk to arrange installation. Cllr Shields asked when the dog waste bin on Springfield Close will be installed. Cllr Bokor to chase.

Proposed Notice for Unauthorised Distribution of Literature. Charnwood have asked if there are any areas that have a problem with dumped literature. No areas known.

Cllr Edmonds reported on the recent meeting with Charnwood Borough Councils Conservation Officer. Some suggestions were to replace railings to match ornate ones, the review of the number of street signs and the overall wirescape.

It was requested that the clerk chase LCC highways re the clearing of footpaths.

## **10. PLANTATION**

A report from Cllr Pickford was read out by the Chair detailing the success of the fun day and the next Plantation meeting. The wasps nest in the plantation has not yet been removed. Clerk to chase.

## **11. VILLAGE HALL**

Cllr Edmonds reported that the split in the double glazing had been repaired. 2 central bulbs need to be replaced and the clock needs to be replaced.

## **12. BURIAL GROUND / ALLOTMENTS**

None

## **13. PLAYING FIELD**

Cllr Saunders had obtained quotes to install a gravel margin around three sides of the Pavilion. It was proposed by Cllr Shields and seconded by Cllr Carr with all in favour to accept the quote for £544.65 from LCC (quote c).

The noticeboard at Towles Fields had been vandalised with the glass door broken. The clerk had arranged for the glass to be replaced and the door has now been refitted. The police had been notified but have not found the culprits.

## **14. FOOTPATHS AND BRIDLEWAYS**

Cllr Saunders produced a poster to advise dog owners of how to dispose of dog waste whilst on country walks. Clerk to copy the posters, laminate and liaise with Cllr Saunders to put them up.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Cllrs Bokor and Shepherd spoke regarding the grant funding to be discussed at the Area Forum, unfortunately due to the timing, no-one is available to attend.

20:50 Cllr Bokor, Cllr Shepherd and 2 electors left

## 15. FINANCE

Available funds as at 31/8/09 C £1000.00, Res £3440.15, BS £5290.96  
(Plantation funds £1987.47 included)

A Financial Review was given by the clerk. No questions.

The direct debit form for the garden waste collection at the Burial Ground was signed.

## 16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Best, seconded by Cllr Carr and carried that the following cheques be authorised and signed:

### To sign this meeting

Cath Thomson	reissue chq no 001581	£11.96
Nita Rao	Plantation fun day	£80.00
Sarah Field	Plantation fun day	£50.00
Sarah Field	Plantation fun day	£70.00
Story Roots	Plantation fun day	£250.00
Ian Varley	Plantation fun day	£80.00
Cath Thomson	Plantation fun day	£301.71
JRB Enterprises	Dog Gloves	£37.95
Severn Trent Water	Water Pavilion	£36.63
HGL Manufacturing Ltd	Glass for noticeboard	£22.00
Sarah Best	Clerks expenses	£23.62
Severn Trent Water	Water Allotments	£89.61
Severn Trent Water	Water Burial Ground	£16.03
Prestige Street Furniture Ltd	Bus shelter cleaning	£46.00
Roma Landscapes	Grounds maintenance	£500.25
AON	Village Hall Insurance	£1079.94
Robert Shields	Plants	£73.86

## 17. MISCELLANEOUS MATTERS

It was agreed that the clerk is to attend a VAT course on 22nd September at a cost of £95.

RCC AGM - 24th September - 7pm - Birstall. Details passed to Cllr Edmonds.

Area Forum - 9th September - Walton on the Wolds. No-one available to attend due to start time being 5.30pm.

## 18. PRESS RELEASE

Conservation officer.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 8.55PM

*Edmonds. (JEDMONDS)  
Chair.*

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**4<sup>TH</sup> AUGUST 2009**

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds on Tuesday 4<sup>th</sup> August 2009 at 8.35pm

### **Present**

Cllr D Edmonds (Chair)  
Cllr R Shields (Vice Chairman)  
Cllr W Best  
Cllr A Carr  
Cllr D Irving  
Cllr D McDermott  
Cllr R Saunders  
Cllr M Pickford

Mrs S Best (Parish Clerk)

### **In attendance**

2 Electors

### **1. WALKABOUT**

Prior to this meeting, all Parish Councillors and the Clerk had walked around Burton on the Wolds, noting various maintenance issues and visiting the Plantation and the Pavilion. The maintenance issues are listed below:

1. Bus Shelter at the entrance to Springfield Close needs cleaning.
2. Verge opposite Springfield Close. Roma to quote to remove saplings and weeds so that local resident can take over mowing.
3. A gate to be installed from the School into the Plantation. No objections.
4. Kerb cleaning at Towles Fields. Clerk to arrange.
5. Plantation – rubbish has been dumped. Cllr Pickford to arrange removal.
6. Pavilion – Gravel margin required. Cllr Saunders to obtain quotes.
7. Balancing pond – bank cut badly. Clerk to contact Roma Landscapes.
8. Brook – Hedge to be cut. Clerk to arrange.
9. The Orchards play area. Clerk to chase response from Charnwood regarding changing to cradle swing seats.

### **2. APOLOGIES FOR ABSENCE**

Cllr R Shepherd, Cllr J Bokor, PC Lynne Gilbertson

### **3. DISCLOSURES OF INTERESTS**

Cllr D Edmonds	Personal interest in the Village Hall Management Committee as Chair
Cllr R Shields	Personal interest in the Village Hall Management Committee as PC representative

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Cllr M Pickford	Personal interest in the Plantation as Chair.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr W Best	Personal interest in Prestwold Estate matters as chairman of the Prestwold estate dog owners group and in the Plantation as PC representative and an personal and prejudicial interest in P/09/1260/2 (37 Barrow Rd).
Cllr D McDermott	Personal interest in the Plantation as PC representative.
Cllr A Carr	None
Cllr D Irving	None

## 4. QUESTIONS / COMMENTS FROM THE FLOOR

Mr and Mrs Edmondson of 3 Hall Drive, Burton on the Wolds, requested that they take over the responsibility for the maintenance of the grass verge in front of the Lions Mouth Fountain. All in favour to accept this and remove the works from the ground maintenance contract. Clerk to confirm in writing.

## 5. MINUTES OF LAST MEETING

The minutes of the previous Parish Council meeting held on 7<sup>th</sup> July 2009 were accepted as a true and correct record and signed by the Cllr Edmonds. Proposed by Cllr Shields and seconded by Cllr Pickford. All in favour.

## 6. MATTERS ARISING

The Clerk reported on the Certificate of Lawful Use, issued for the Airfield storage site.

## 7. POLICE

Cllr Edmonds read the Police report detailing last months crimes.

## 8. PLANNING

<i>P/09/0611/2</i>	<i>Cliffe House Farm, Burton on the Wolds,</i>	<b><i>Refused</i></b>
<i>P/09/0915/2</i>	<i>267 Melton Rd, Six Hills</i>	<b><i>Granted Conditionally</i></b>

*Query 6 Somerset Close. After a neighbour complaint, Charnwood Borough Council, planning enforcement team had visited the property. We have been advised that enforcement is not required. The property was also viewed from the roadside whilst on the walkabout.*

*P/09/1260/2 37 Barrow Rd, Burton on the Wolds, LE12 5TB*  
After reviewing the application and the property from the road, it was agreed by vote (4 for, 2 against, 1 abstained and casting vote used for) to object to this planning application on the grounds of being over dominant and changing the character of the property, and to ask for the decision to be made by plans committee (6 for, 2 against).

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 9. URGENT MATTERS

The Plantation committee have had a request from the school to put a gate from the School into the Plantation. The Parish Council have no objections to this.

The PCC have contacted the Parish Council regarding revised signage at the Burial Ground. The Parish Council have no objections to this.

The Cricket Club have asked for permission to hang sign on the Pavilion on match days. No objections.

Playing Field – Ground Maintenance. After a meeting with the clerk, the Cricket Club have pointed out that the grass needs to be mowed every week and have requested that the mower is used rather than the trailer as it gives a better cut. In view of the added fact that the Cricket Club have been promoted, it was agreed that Roma cut every week even in dry conditions. All in favour. Clerk to write to the Cricket Club to show support.

Cllr Saunders was asked to check that the electric safety certificate had been received for the pavilion extension.

Cllr Saunders was asked to obtain a quote for a gravel margin around the pavilion.

## 10. FINANCE

Available funds as at 31/7/09 C £1000.00, Res £ 593.50, BS £9290.96  
(Plantation funds £1987.47 included)

## 11. AUTHORISATION OF CHEQUES

It was proposed by Cllr McDermott, seconded by Cllr Saunders and carried that the following cheques be authorised and signed:

### To sign this meeting

Sarah Best	Expenses	£36.39
Clement Keys	External Audit	£460.00
SWALEC	Village Hall Electric	£77.99
SWALEC	Pavilion Electric	£58.60

## 12. MISCELLANEOUS MATTERS

Cllr Shields requested that the clerk chase LCC highways with regard to the overgrown signs throughout Burton.

Cllr Saunders requested that dog fouling leaflets be distributed to The Orchards estate. Clerk to obtain leaflets from the dog warden.

Clerk to chase the scraping back of the footpath along Melton Road by the Burial Ground as it is overgrown.

All to email the clerk with their availability for the next meeting on 8<sup>th</sup> September.

## 13. PRESS RELEASE

Suspicious night time behaviour to be reported to the Police. Walkabout. Dog Fouling reminder.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9.20PM

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## **COUNCIL MEETING MINUTES**

**7<sup>th</sup> JULY 2009**

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds on Tuesday 7<sup>th</sup> July 2009 at 7.30pm

### **Present**

Cllr R Shields (Vice Chairman)  
Cllr W Best  
Cllr A Carr  
Cllr D McDermott (from 19:55)  
Cllr R Saunders  
Cllr M Pickford

Mrs S Best (Parish Clerk)

### **In attendance**

Cllr R Shepherd (from 20:30), PCSO Nigel Ritchie

#### **1. APOLOGIES FOR ABSENCE**

Cllr D Edmonds, Cllr D Irving, Cllr J Bokor

#### **2. DISCLOSURES OF INTERESTS**

Cllr R Shields	Personal interest in the Village Hall Management Committee as PC representative
Cllr M Pickford	Personal interest in the plantation as chair.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr W Best	Personal interest in Prestwold Estate matters as chairman of the Prestwold estate dog owners group
Cllr D McDermott	Personal interest in the gardening club.
Cllr A Carr	Personal interest in the plantation as PC representative

#### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

None

#### **4. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting held on 2<sup>nd</sup> June 2009 were accepted as a true and correct record and signed by the Cllr Shields. Proposed by Cllr Carr and seconded by Cllr Saunders. All in favour.

#### **5. MATTERS ARISING**

The Clerk reported on the planning history for the Industrial Estate, with regard to the increasing number of HGVs. Cllr Carr commented on the names of the haulage companies operating. It was agreed for the clerk to ask Charnwoods planning

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

enforcement team to check permissions and HGV routing for the site.

The offer of an energy audit was discussed. It was reported that the Village Hall have recently had one carried out and that the PFA would instigate one for the Pavilion and extension after the revised energy usage was known.

## 6. POLICE

PCSO Nigel Ritchie reported last months crime figures for The Wolds which included entry gained at Cooper Bussman, a burnt out car on Stanford Lane, Cotes and a door to door salesman in Springfield Close. A large police presence was at the Sikh Festival at Prestwold Hall.

It was requested that the clerk write to Prestwold Estates Agent as the Parish Council had no prior knowledge of the Sikh Festival, which had an anticipated attendance of 120,000.

19:45 PCSO Ritchie left

## 7. PLANNING

P/09/0645/2                      79 Melton Rd, Burton on the Wolds, LE12 5TQ  
**Permissions granted with conditions**

P/09/1046/2                      5a Stanford Lane, Cotes  
**Permissions granted with conditions**

Complaint                      6 Somerset Close, Burton on the Wolds  
After a neighbour complaint regarding the unfinished extension to the above property, it was agreed for the clerk to contact Charnwood to request an investigation and the possibility of tidying the area.

P/09/0611/2                      Cliffe House Farm, Burton on the Wolds,  
*No-one available to attend the plans committee. This is recommended for refusal with objections from highways, Charnwood and ourselves.*

19:55 Cllr McDermott arrives

## 8. TRAFFIC / HIGHWAYS

Vehicle Activated Signs – Letter read from Cllr Parsons and email from Ian Drummond regarding the VAS, which the PC has requested be changed to a speed indicator sign. This request has been declined, but the questions asked in the clerks letter have not been fully answered. Clerk to write once more to Cllr Parsons. Cllr McDermott to investigate official judgements.

It was requested that the clerk chase LCC highways to remove the temporary signage for the now finished roadworks between Walton Lane and Prestwold, and also sweep the grit left on pathways.

## 9. ENVIRONMENT

The Open Spaces, Sport and Recreation Provision report was read out to the Parish Council. This was attended by Cllr Saunders and Cllr Pickford

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

It was agreed that no comments would be made on the Greater Nottingham Aligned Core Strategy Issues and Options consultation.

The Clerk advised that the new lights in Barrow Rd, Burton on the Wolds are standard brightness and cannot be adjusted. Charnwood are willing to black out the back of bulbs if they are disturbing residents. Cllr Shields to distribute the press release detailing this to the effected residents on Barrow Road.

Cllr Pickford reported on the Leicestershire Rural Partnership – Planning for a Sustainable Environment conference she had recently attended. It was well attended with guest speakers, with workshops available.

Cllr Saunders reported that the balancing pond has recently been cut.

Cllr Carr reported on the progress of the replacement Owl.

Cllr McDermott spoke regarding the Orchards Art project. Life size figures of children were suggested, with website details showing the artwork. Cllr McDermott to obtain quote and source grant funding for Septembers PC meeting.

## **10. PLANTATION**

Cllr Pickford reported that the postponed Woodland Fun Day will take place on Sunday 23<sup>rd</sup> August from 1-4pm. Story telling starts at 1.30pm. The village Fun Day will also take place at the same time. The Breathing Places grant has not been lost although some additional costs have been unavoidable (activities unable to be cancelled).

The next Plantation committee meeting will take place on Monday 21st September at 7.30pm at the Pavillion.

20:30 Cllr Shepherd arrived

Cllr Carr asked to be replaced on the Plantation committee and as tree warden. Cllr Best to take over as Plantation representative. All in favour.

## **11. VILLAGE HALL**

Insulation and energy efficiency was discussed. Insulation grants are being investigated by the clerk on behalf of Cllr Edmonds.

## **12. BURIAL GROUND / ALLOTMENTS**

Fencing – Deferred until quotes are in.

## **13. PLAYING FIELD**

Cllr Saunders reported on the Pavilion Extension opening ceremony

## **14. FOOTPATHS AND BRIDLEWAYS**

Cllr Saunders requested that the clerk arrange for H98 to be reinstated, as this has not been done after crop planted.

Cllr Shepherd reported that he had recently attended a school governors meeting. The VAS replacement was also discussed. Clerk to copy correspondence to Cllr Shepherd.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 15. FINANCE

Available funds as at 30/6/09 C £1000.00, Res £ 2845.16, BS £9274.08  
(Plantation funds £2187.47 included)

## 16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Saunders, seconded by Cllr McDermott and carried that the following cheques be authorised and signed:

### To sign this meeting

Roma Landscapes	Ground Maintenance May	£400.32
Greenbarnes	Noticeboard keys	£14.68
Staples	Office supplies	£173.22
E-on	Village Hall Gas	£218.19
Wicksteed	Play area maintenance	£321.49
JRB Enterprises	Dog waste gloves	£37.95
JT Todd	Internal Audit	£50.00
Roma Landscapes	Ground Maintenance June	£500.25
M Pickford	Mileage expenses	£53.12
SR Best	Expenses	£42.42
Story Roots	Plantation	£100.00
DM Chainsaws	Plantation	£100.00

## 17. MISCELLANEOUS MATTERS

It was unanimously agreed that photographs of Councillors be attached to the contact details on the website and on the noticeboards. Councillors to email an appropriate picture to the clerk.

RCC Trustee – no applications from the Parish Council.

Bat Survey Training – no-one available.

The Cabinet Lead Member for External Relations at Charnwood has requested that he be invited to a future meeting. Agreed to offer October or November.

## 18. PRESS RELEASE

Lights on Barrow Rd. Walkabout (7.30pm – Springfield Close). Owl. Sculptures.  
Pavilion Extension to be used by the community.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9.00PM

*Edwards*  
*D J EDWARDS*  
*14th August 2009*

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**2<sup>ND</sup> JUNE 2009**

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds on Tuesday 2<sup>nd</sup> June 2009 at 7.30pm

### **Present**

Cllr D Edmonds (Chairman)  
Cllr R Shields (Vice Chairman)  
Cllr W Best  
Cllr A Carr  
Cllr D McDermott  
Cllr D Irving  
Cllr R Saunders  
Cllr M Pickford

Mrs S Best (Parish Clerk)

### **In attendance**

1 Elector, Cllr J Bokor (from 19:45), Cllr R Shepherd (from 19:55), PC Lynne Gilbertson (from 20:10)

### **1. APOLOGIES FOR ABSENCE**

None

### **2. DISCLOSURES OF INTERESTS**

Cllr D Edmonds	Personal interest in Village Hall Management Committee as chair
Cllr R Shields	Personal interest in the Village Hall Management Committee as PC representative
Cllr M Pickford	Personal interest in the plantation as chair.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr W Best	Personal interest in Prestwold Estate matters as chairman of the Prestwold estate dog owners group
Cllr D McDermott	Personal interest in the gardening club.
Cllr A Carr	Personal interest in the plantation as PC representative
Cllr D Irving	None

### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

It was reported that HGVs had been seen near the industrial estate and not following the specified route towards the A46. Clerk to investigate and report to LCC.

A representative of the 1<sup>st</sup> Wolds Scouts – Beaver Section has requested that the Parish Council write to the school to authorise the use of the hand bells. Clerk to write.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 4. MINUTES OF LAST MEETING

The minutes of the previous Parish Council meeting held on 5<sup>th</sup> May 2009 were accepted as a true and correct record and signed by the Chair. Proposed by Cllr Shields and seconded by Cllr Carr. All in favour.

The minutes of the Annual Parish Council Meeting and Annual Parish Meeting both held on 5<sup>th</sup> May 2009 were accepted as a true and correct record and signed by the Chair. Proposed by Cllr Shields and seconded by Cllr Pickford. All in favour.

## 5. MATTERS ARISING

The clerk advised of recent correspondence regarding the changing of the VAS to a speed indicator one. LCC have advised that this is not possible as these signs are not used in Leicestershire. Cllr Shields asked clerk to confirm this with LCC as it was thought that there is one at Thurmaston. Clerk to write to LCC and to Cllr Parsons for his view.

An estimate had been obtained to install a metal bow topped fence to the front of the burial ground (right hand side only). It was agreed for the clerk to firm up the quotation, obtain comparable quotations and to also write to the church asking for permission to carry out the works.

The Clerk advised that Rev Whittaker had placed a sign at the burial ground advising of the future reseeding and leveling of some graves.

It was previously been reported that the new street lights on Barrow Road seem very bright. PC Lynne Gilbertson had advised that the planning authority need to be contacted. Clerk to request that these are dimmed to a more suitable level.

It was requested that the clerk ask Roma to continue to clear the weeds from the front of the burial ground on an ongoing basis.

19:45 Cllr Bokor arrived

## 6. POLICE (SEE AFTER 8)

## 7. PLANNING

P/09/0915/2                      267 Melton Rd, Burton on the Wolds, LE14 3PR

It was agreed to comment that the height of the proposed dwelling is more obtrusive than the existing dwelling and to request that the permitted development rights be removed if this planning application is granted. Proposed by Cllr Shields, seconded by Cllr Pickford with all in favour.

P/09/1046/2                      5a Stanford Lane, Cotes. LE12 5TW

There were no objections raised for this planning application.

*Italics denote notifications of planning decisions or additional information*

19:55 Cllr Shepherd arrived

Cllr Shields asked if he could write to Hallam Land Management regarding the upkeep of the land on Sowters Lane / Seals Close. Parish Council in agreement.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## **8. TRAFFIC / HIGHWAYS**

Cllr Carr queried the Parish Councils position on the HGV routing through Burton on the Wolds. BURSAG and its work was discussed. Clerk to write to the Duncan Clarke at LCC regarding this and asking for his comments regarding the HGV movements when leaving the industrial estate.

PC Lynne Gilbertson arrived (20:10)

Cllr Carr reported that a number of lorries are parked on the industrial estate overnight. Clerk to check planning permissions and traffic orders.

Cllr Shepherd reported on the VAS versus Speed Indicator Signs, which had been previously discussed. Cllr Shepherd to forward any further information to the clerk.

## **6. Police**

PC Lynne Gilbertson summarised the last months crimes and commented on how well Glastonbudget and the Caravan Club National Rally went.

PC Lynne Gilbertson and Cllr Jenny Bokor left (20:20)

## **9. ENVIRONMENT**

Caravan Club National Rally – The Parish Council discussed the organisation, traffic and noise levels of the event. With 6 complaints to Charnwood and few comments to the Parish Council, overall it was agreed that the Caravan Club and organisers had ensured that the traffic was minimal through Burton on the Wolds. It was proposed by Cllr Best and seconded by Cllr Carr for the clerk to write to the organisers with thanks.

Cllr Jenny Bokor returns (20:30)

Cllr Shields requested that the clerk contact LCC highways with regard to the signs in Burton that are obstructed by overgrown hedges etc.

He also requested that the clerk contact Charnwood to remove the fallen branch on the verge at Springfield Close, that the borough council have recently moved to mow.

It was reported that the owners of 3 Hall Drive have been tidying up the front verge. Clerk to check ownership and write to thank them.

## **10. PLANTATION**

Cllr Pickford reported that the AGM will be held shortly. The Funday is scheduled for Sunday 7<sup>th</sup> June, with £2110 from a breathing places grant. The funday which will have an Alice in Wonderland theme will be covered by East Midlands Today. There will be 35 butterfly kits supplied to the school.

## **11. VILLAGE HALL**

Cllr Edmonds reported that the central heating had been reviewed and the timer / thermostat amended as necessary.

## **12. BURIAL GROUND / ALLOTMENTS**

Cllr McDermott reported that there are some new gardeners at the allotments. It was agreed that the allotment gardens are looking lovely and are a valued asset to the

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

village. Clerk to write to the allotment society with thanks.

Cllr Saunders reported that a local resident cut down the hedge between the allotments and 79 Melton Road.

## 13. PLAYING FIELD

Cllr Saunders reported on the AGM, the Funday on the 7<sup>th</sup> June and the Pavilion extension opening on June 28<sup>th</sup>.

## 14. FOOTPATHS AND BRIDLEWAYS

Cllr Shields reported that the footpaths on Springfield Close have been cleared.

Cllr Saunders requested that the clerk contact LCC highways regarding the overgrown pathway on Melton Road.

Cllr Saunders advised that the brook needs clearing. Clerk to check with Charnwood and the environmental agency.

Cllr Irving advised that the footpath through the industrial estate at Cotes had been cleared and the area re-fenced.

Cllr Bokor, Cllr Shepherd and 1 elector left (21:00)

## 15. FINANCE

Available funds as at 30/5/09 C £1000.00, Res £ 7681.93, BS £9274.08  
(Plantation funds £3523.18 included)

A bank mandate was completed and signed adding Cllr Best to the list of signatories.

The Clerk reviewed the rules for reclaiming VAT. Cllrs Edmonds and Shields will investigate Village Hall status with regard to VAT.

## 16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Carr, seconded by Cllr Irving and carried that the following cheques be authorised and signed:

### To sign this meeting

Robert Shields	Plants	£99.95
SR Best	Clerks Expenses	£30.52
Ian Varley	Plantation	£300.00
Helen Rhodes	Plantation	£247.15
Catherine Thomson	Plantation	£120.55
Allianz	PC Insurance	£2377.08
Information Commissioner	Registration renewal	£35.00
Maggie Morland	Plantation	£250.00
Catherine Thomson	Plantation	£137.07
Ian Varley	Plantation	£100.00
LCC Rawlins Community College	Plantation	£126.50
Paul Rushforth	Plantation	£75.00
Roma Landscapes	Ground Maintenance	£600.30
CPRE	Subscription	£29.00
Staples	Stationary	£39.40

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 17. MISCELLANEOUS MATTERS

Cllr Pickford has suggested "Parish Awards" as a way to increase community involvement. It was agreed that this was a good idea.

Cllr Edmonds requested that the clerk look at the criteria for becoming a "Quality Council".

Armed Forces Day – Saturday 27<sup>th</sup> June. No-one available

Civic Service – Sunday 21<sup>st</sup> June. No-one available

Open Space, Sports and Recreation Needs Assessment - 9<sup>th</sup> June. Cllrs Pickford and Saunders to attend.

Regional Plan Partial Review – July 7<sup>th</sup>. It was requested that the clerk notify the organisers that this date clashes with the Leicester fortnight. Clerk to email details to all for attendees.

L & R PFA AGM - 24<sup>th</sup> June. Passed to Cllr Saunders.

It was noted that the revised layout of the meeting was improved but acoustics are poor. Clerk to investigate wireless connection for the projector.

It was agreed that the Owl replacement and the artwork for the Orchards be discussed next month.

## 18. PRESS RELEASE

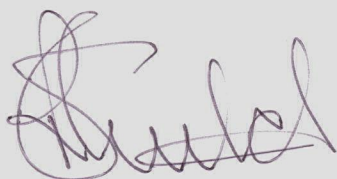
Police numbers.

Allotments, thanks to Gardeners.

Lovely looking villages.

Plantation work and funday.

**THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9.35PM**



7/7/09

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

5<sup>TH</sup> MAY 2009

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds on Tuesday 5<sup>th</sup> May 2009 at 7.30pm

### **Present**

Cllr D Edmonds (Chairman)

Cllr R Shields

Cllr W Best

Cllr A Carr

Cllr D Irving

Cllr R Saunders

Cllr M Pickford

Mrs S Best (Parish Clerk)

### **In attendance**

4 Electors, PC Lynne Gilbertson, Cllr R Shepherd

#### **1. DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Warwick Best signed the declaration.

#### **2. APOLOGIES FOR ABSENCE**

Cllr D McDermott

#### **3. DISCLOSURES OF INTERESTS**

Cllr D Edmonds                      Personal interest in VHMC as chair

Cllr R Shields                      None

Cllr W Best                      Personal interest in Prestwold Estate matters as chairman of the Prestwold estate dog owners group

Cllr A Carr                      Personal interest in the plantation as PC representative

Cllr D Irving                      None

Cllr R Saunders                      Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.

Cllr M Pickford                      Personal interest in the plantation as chair.

#### **4. QUESTIONS / COMMENTS FROM THE FLOOR**

Mrs Staples queried the number of entrance gates for the Caravan Club National Rally and requested that a copy of the CC poster be put on the noticeboards. It was requested that the clerk ensure that the renewal of the premises licence is placed on the agenda prior to the renewal.

#### **5. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting held on 7<sup>th</sup> April 2009 were accepted as a true and correct record and signed by the Chair. Proposed by Cllr Pickford and seconded by Cllr Carr. All in favour.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 6. MATTERS ARISING

As Charnwood Borough Council are reluctant to change the swings to cradle seats at The Orchards play area, it was agreed for the Parish Council to offer to pay for the change of the seats. Clerk to write.

The Village Hall utility bill was discussed. A report was read by Cllr Edmonds advising that the settings have been checked and the system will be reviewed by the VHMC.

## 7. POLICING

Pc Lynne Gilbertson reported that in Burton there had been 3 damages to vehicles, 2 thefts from vehicles, no burglary and garden ornaments had been moved. No crimes in Burton or Prestwold.

There has been problems with speeding bikes through Burton  
20.25 PC Gilbertson left the meeting.

## 8. PLANNING

P/09/0645/2                      79 Melton Rd, Burton on the Wolds, LE12 5TQ  
Two bay window extensions with tiled roofs and two canopy roof alterations  
**No Objections.**

Cllr Carr declared a personal and prejudicial interest in the following planning application as neighbour.

P/09/0625/2                      3 Hall Drive, Burton on the Wolds, LE12 5AD  
Erection of single storey extension to front and rear, and creation of three dormer windows.  
**No Objections.**

P/09/0611/2                      Cliffe House Farm, 132 Melton Rd, BOTW, LE12 5TQ  
Retention of two buildings for employment use (Class B1)  
**Objections to this application as follows.**

It was agreed to object to this application stating that it is an increase of commercial use in the open countryside, additional traffic onto a fast road, and that that the property was bought as a dwelling not as a business. Clerk to liaise with Cllr Shields to formulate response.

P/09/0288/2                      79 Melton Rd, Burton on the Wolds, LE12 5TQ  
*Retention of boundary fence and toolshed.*  
**Granted with conditions**

*Italics denote notifications of planning decisions or additional information*

## 9. TRAFFIC / HIGHWAYS

### Barrow Road Traffic Calming Scheme

It was notified by a resident that the works had not been completed with lampposts not yet connected. Clerk to contact Mike Sheldrake.

### VAS Loughborough Rd, Burton

It was requested that the clerk chase the replacement of the VAS that was taken down for safety reasons last month.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## Verge – Stanford Lane, Cotes

Cllr Irving advised that he is talking to residents to see what the best option is regarding the damaged grass verge / road edging in Stanford Lane. It was requested that the clerk write to Duncan Clarke to request a site meeting to discuss the options available.

## **10. ENVIRONMENT**

### Dog Waste Bins

Cllr Bokor had arranged for two dog waste bins to be installed at a cost of £50 per bin. It was agreed that one would be placed at the plantation / jitty entrance and for the other to be on the post at the end of Seymour Road.

## **11. PLANTATION**

Cllr Pickford advised that the Plantation AGM is scheduled for 12<sup>th</sup> May, with the woodland fun day on the 7<sup>th</sup> June.

## **12. VILLAGE HALL**

Cllr Edmonds reported that double glazing ~~has been~~ <sup>will be</sup> installed in the larger windows.

## **13. BURIAL GROUND / ALLOTMENTS**

None

## **14. PLAYING FIELD**

Cllr Saunders reported that the AGM is scheduled for the 27<sup>th</sup> May.

## **15. FOOTPATHS AND BRIDLEWAYS**

None

## **16. FINANCE**

Available funds as at 30/4/09 C £1000.00, Res £ 6486.38, BS £9274.08  
(Plantation funds £1415.14 included)

## **17. AUTHORISATION OF CHEQUES**

It was proposed by Cllr Carr, seconded by Cllr Saunders and carried that the following cheques be authorised and signed:

### To sign this meeting

NJ Hunter (re-issued cheque)	Plantation	£300.00
SR Best	Clerks Expenses	£32.85
Allianz	PC Insurance	£2208.12
AON	PFA insurance	£496.28
Cath Thomson	Plantation	£11.96
Staples	Stationary	£8.58
SWALEC	Pavilion Electric	£64.01
SWALEC	Village Hall Electric	£136.96

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 18. MISCELLANEOUS MATTERS

### Leicestershire Rural Partnership - 12<sup>th</sup> bi-annual rural conference

Cllr Edmonds and Cllr Pickford expressed an interest in this conference. Details passed to them.

### Walkabout Meeting

It was agreed that the walkabout meeting would be on Tuesday 4<sup>th</sup> August with a short PC meeting held in the Village Hall afterwards.

### September Meeting

It was requested by the clerk that the September meeting be moved from the 1<sup>st</sup> to the 8<sup>th</sup> September to accommodate annual leave. This was agreed.

### Table Layout

It was agreed that the tables would be laid out in a V shape for the next meeting to allow for more community involvement.

### The Link

It was agreed for all to encourage articles from the parish groups to contribute to articles in The Link, as it was felt that our Parishes are sometimes under represented.

## 19. PRESS RELEASE

Warwick Best, Signed accounts, Chairs Report, Dog Waste Bins.

**THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9.25PM**

*J. Edmonds*  
J.J. EDMONDS

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## ANNUAL COUNCIL MEETING MINUTES

5<sup>TH</sup> MAY 2009

Minutes of an annual meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in the Village Hall, Burton on the Wolds on Tuesday 5<sup>th</sup> May 2009 at 7.35pm

### **Present**

Cllr D Edmonds (Chairman)

Cllr R Shields

Cllr W Best

Cllr A Carr

Cllr D Irving

Cllr R Saunders

Cllr M Pickford

Mrs S Best (Parish Clerk)

### **In attendance**

4 Electors, PC Lynne Gilbertson

#### **1. ELECTION OF CHAIRMAN**

Cllr Edmonds was nominated by Cllr Shields as Chairman for the next twelve months, proposed by Cllr Shields and seconded by Cllr Pickford. All in favour.

#### **2. ELECTION OF VICE CHAIRMAN**

Cllr Shields was nominated by Cllr Edmonds as Vice Chairman for the next twelve months, proposed by Cllr Edmonds and seconded by Cllr Saunders. All in favour.

#### **3. APOLOGIES FOR ABSENCE**

Cllr D McDermott

#### **4. DISCLOSURES OF INTERESTS**

Cllr D Edmonds	Personal interest in VHMC as chair
Cllr R Shields	None
Cllr W Best	Personal interest in Prestwold Estate matters as chairman of the Prestwold estate dog owners group
Cllr A Carr	Personal interest in the plantation as PC representative
Cllr D Irving	None
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr M Pickford	Personal interest in the plantation as chair of the management committee.

#### **5. MINUTES OF LAST MEETING**

The minutes of the annual meeting on 6th May 2008, was previously accepted as a true and correct record and had previously signed by the Chairman. (3<sup>rd</sup> June 2008)

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 6. MATTERS ARISING

None

## 7. ELECTION OF DELEGATES TO OTHER BODIES

The following delegates were elected to the listed group.

- Burton on the Wolds Playing Fields Association Management Committee  
Cllr R Saunders. Proposed Cllr Shields, seconded Cllr Pickford. All in favour.
- Burton on the Wolds Village Hall Management Committee  
Cllr R Shields. Proposed Cllr Edmonds, seconded Cllr Pickford. All in favour.
- Burton on the Wolds Plantation Management Committee (3)  
Cllrs Pickford, Carr and McDermott. Proposed Cllr Edmonds, seconded Cllr Shields. All in favour.
- Joint Wolds Councils  
It was agreed for these meetings to be open invitation. All in favour.
- Wymeswold Airfield Liaison Group  
It was agreed for these meetings to be open invitation. All in favour.

The vacancy of School Governor was discussed, with a request for further information. Later in the meeting it was announced that Cllr R Shepherd will be filling this post.

## 8. APPOINTMENT OF INTERNAL AUDITOR

It was agreed to appoint Trevor Todd as Internal Auditor. Proposed by Cllr Edmonds, seconded by Cllr Shields. All in favour.

## 9. INVENTORY OF PARISH PROPERTY, EQUIPMENT

The inventory was distributed. It was requested that the pavilion be revalued at £130,000, the hand bells (now refurbished) be increased to £4500 and the laptop to be reduced to £500, all other items to remain as proposed. All above proposed by Cllr Shields, seconded by Cllr Saunders with all in favour.

## 10. REVIEW OF RISK MANAGEMENT

Insurance details were confirmed to the council. A risk register has been requested by Cllr Edmonds, Cllr Edmonds to advise the clerk accordingly.

## 11. REVIEW OF FINANCIAL CONTROLS

It was proposed by Cllr Shields to retain the existing financial controls with the addition of a risk register, seconded by Cllr Pickford with all in favour.

## 12. SIGNING OF ANNUAL ACCOUNTS

It was proposed by Cllr Saunders and seconded by Cllr Shields that the annual accounts be signed by the chair. All in favour.

There being no further business, the meeting closed at 7.55 pm

# PARISH MEETING OF BURTON ON THE WOLDS, COTES AND PRESTWOLD

ANNUAL PARISH MEETING MINUTES

5<sup>TH</sup> MAY 2008

Minutes of an annual meeting of the Parish of Burton on the Wolds, Cotes and Prestwold held in the Village Hall, Burton on the Wolds on Tuesday 5<sup>th</sup> May 2009 at 7.05pm

**Present**

Cllr D Edmonds (Chairman)  
Cllr R Shields  
Cllr W Best  
Cllr A Carr  
Cllr D Irving  
Cllr R Saunders  
Cllr M Pickford

Mrs S Best (Parish Clerk)

**In attendance**

2 Electors, 1 additional elector (19.10), 1 additional elector (19.25), PC Lynne Gilbertson (19.30)

**1. APOLOGIES FOR ABSENCE**

Cllr D McDermott

**2. MINUTES OF LAST MEETING**

The minutes of the previous meeting 6th May 2008, had been accepted as a true and correct record and signed by the Chairman on 3<sup>rd</sup> June 2008.

**3. MATTERS ARISING FROM THOSE MINUTES**

The clerk confirmed that the bus company that operates the school bus that stops outside of Prestwold Hall had been contacted and asked to not stop on this bend, but no response had been received.

**4. CHAIRMAN'S REPORT**

The Chairman's Report was read by Cllr Edmonds.

**5. OPEN FORUM**

Mrs Jarvis thanked the Parish Council for the assistance with the hand bells, that are on loan to the school. She also queried how to get more residents to attend meetings and suggested a leaflet drop.

# PARISH MEETING OF BURTON ON THE WOLDS, COTES AND PRESTWOLD

The Parish Council clarified its position with regard to the speed tables on Barrow Road.

Mr Pickford advised that the bund is currently higher than the 8m originally planned. Clerk to contact Helen Robinson (CBC).

Mrs Jarvis asked why PC wants to remove signpost from Springfield Close to School. Clerk confirmed that the School had been contacted to see if it is part of the travel plan but as yet had not had a reply.

Cllr Shields asked that the School and Parish Council work more closely together. Mrs Jarvis advised that there is a governor vacancy at present.

A resident of Barrow Road, queried why the lighting on Barrow Road is on all night and when the works will be finished for the lighting for the traffic calming scheme. Clerk to contact LCC highways, PC Lynne Gilbertson will investigate lighting safety.

There being no further business, the meeting closed at 7.35 pm

*J Edwards*  
*DJ EDWARDS*

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

7<sup>th</sup> APRIL 2009

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds on Tuesday 7<sup>th</sup> April 2009 at 7.30pm

### **Present**

Cllr D Edmonds (Chair)  
Cllr R Shields (Vice Chair)  
Cllr M Pickford  
Cllr R Saunders  
Cllr A Carr  
Cllr D Irving

Mrs S Best (Parish Clerk)

### **In attendance**

Cllr R Shepherd (19:50), Cllr J Bokor and 1 elector

### **1. APOLOGIES FOR ABSENCE**

Cllr D McDermott

### **2. DISCLOSURES OF INTERESTS**

Cllr D Edmonds	Personal interest in the Village Hall as VPMC Chair.
Cllr R Shields	None
Cllr M Pickford	Personal interest in the Plantation as Chair.
Cllr A Carr	Personal interest in the Plantation as PC representative.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr D Irving	None

### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

None

### **4. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting held on 3<sup>rd</sup> March 2009 were accepted as a true and correct record and signed by the Chair. Proposed by Cllr Carr and seconded by Cllr Pickford.

### **5. MATTERS ARISING**

The Orchards – Swings to remain as are. If PC want them changing, we will need to consult with CBC. It was requested that the clerk write to Sally Eden at CBC to ask for them to be changed to cradle seats. Cllr Carr also to liaise with his contact.

Cllr Carr approached a landscape designer to redesign the Millennium Garden. He was unable to offer his services.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

The roof on the bus shelter on Melton Road was kindly fixed by Mike Gunn. A letter of thanks to be sent by clerk. It was also requested that a quote to re-roof the bus shelter be obtained by the clerk.

Cllr Irving reported that the Vehicle Activated Sign and dragons teeth are in at Cotes. The Clerk advised that the set up will be completed by the end of the week, and that the sign is set at 35mph. Figures will be advised after 1 month, 6 months and 12 months.

A request for a two year extension to the agreed time to build the bund has been received by development control at Charnwood. This is due to less building materials being available in the present financial climate. The time limit is presently 15 months from start of construction. It was proposed by Cllr Shields and seconded by Cllr Saunders to not object to this request. A vote was taken with 4 for and 2 against.

The Premises License for Prestwold Farms has been agreed with conditions. This is reviewed regularly and can be revoked if conditions are not met.

## 6. POLICING

No Police present at the meeting.

## 7. PLANNING

*P/09/0250/2 12 Seals Close, Burton on the Wolds, LE12 5TZ  
Permission Granted*

*P/09/0399/2 Severn Trent Water Pumping Station, Seymour Rd.  
Permission Granted*

East Midlands Regional Plan: Partial Review. Links have been emailed to all Parish Councillors for review.

*Access Gate at Loughborough Road, BOTW. Complaint satisfied with no further action from property owner.*

*Italics denote notifications of planning decisions or additional information*

It was requested that the clerk forward a copy of the village design statement to the owner of 79 Melton Road as it is thought that the cut down hedge between the property mentioned and the allotments is unsightly.

Cllr R Shepherd arrived (19:50)

## 8. TRAFFIC / HIGHWAYS

### Arriva "99" service – terminating in July

Arriva buses have confirmed that they are pulling out of this service, with a proposed end date of 12<sup>th</sup> July.

Nottinghamshire County Council who financially support this service are in talks with Trent Barton who own Kinch buses, to ensure a service on this route. It may differ from the existing service.

Leicestershire County Councils policy is for 95% of residents to have access to an hourly or better service. The no 8 bus run by Veolia runs hourly on this route, thus

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

LCC would not consider financial assistance for this route.

Notts CC will keep us informed of any new proposals.

It was requested that the clerk write to NCC and LCC, stating that this is a valued community service.

## Bus Shelter / Stop at Cotes

It was agreed to push for a permanent bus stop at the end of Back Lane in Cotes, and to request that LCC fund a new bus shelter as it was deemed dangerous to use the old stop position. Purchase of a new bus shelter to be placed on hold until an answer from LCC has been received. Email to J Whaling, S Clarke and Cllr R Shepherd.

## Salt Bin locations

It was agreed to order one salt bin to be placed at the bottom of Hubbard Close. This to be in place prior to October.

## LCC Signage to school

Cllr Shields requested that the new directional sign to School from Springfield Close is removed as it is deemed surplus. Clerk to consult with the School prior to this request.

## Dog Waste Bin

Cllr Shields requested a dog waste bin between the jitty on Springfield Close and the plantation entrance. Cllr Bokor to arrange.

## HGV Route

It was requested that the clerk write requesting better signage from Loughborough to the Western Bypass. This has been requested before.

## **9. ENVIRONMENT**

### Millennium Garden Fence

A request was received from the gardening club, to install a gate where the gap in the fence is. Cllr Pickford advised that the original plan had stepping stones leading from this gap. It was agreed to write and suggest planting to block this gap as fence is particularly difficult design. Cllr Shields to speak about re-landscaping of the garden.

### Artwork at The Orchards – Update

Cllr Edmonds advised that Cllr McDermott was dealing with this project. She will liaise with him and report back.

### The Owl – Update.

Cllr Carr reported that he had reviewed two sculptors work, both are fully booked. It was unanimously agreed to commission an owl with similar outspread wings.

### Conservation Area in Burton

It was agreed that Cllrs Edmonds, Saunders, Pickford and Carr would meet with the conservation officer. Clerk to arrange meeting.

### Noise disturbance – Contacts poster

It was agreed that the proposed noise disturbance contacts poster be displayed on the noticeboards and in the Link.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## Wymeswold Airfield Liaison Meeting

A report from the last Liaison meeting was given by the attendees, Cllr Carr, Cllr Pickford and Cllr Saunders. It was felt that the meeting was constructive. Matters raised were the Caravan Club rally, the bund and the request for an extension, the proposed hospitality suit, the relocation of the rally school and future proposals which include a Farmers market, Motorbike training courses and Sphering. The minutes from the meeting are not yet available.

## **10. PLANTATION**

Cllr Pickford advised that the last volunteer Sunday was well attended. The Plantation AGM is scheduled for 12<sup>th</sup> May.

Cllr Bokor left (20:55)

## **11. VILLAGE HALL**

Cllr Edmonds reported that the VHMC AGM will be held in May, that improvements had been made to the reading room and that a recent performance from the London Mozart Players had been successful.

Cllr Shepherd left (20:57)

## **12. BURIAL GROUND / ALLOTMENTS**

### Ground Maintenance and improvements.

Quotes for increases in cutting schedules and cut and collect services were discussed along with a quotation for levelling of sunken graves. It was proposed by Cllr Shields and seconded by Cllr Saunders, with all in favour to arrange for the levelling of graves and leave the grass cutting schedule as is. Clerk to arrange a meeting with Cllrs Shields and Saunders and Roma to discuss the levelling.

### Fencing to front of Burial Ground

The option of a metal fence to the front of the Burial Ground was discussed. Clerk to obtain a quote. It was agreed that a request for the PCC to contribute towards the cost of the fence and for a new entrance sign to the burial ground.

## **13. PLAYING FIELD**

Cllr Saunders reported that the Fun Day would be held on June 7<sup>th</sup>, with the opening of the Pavilion to be on June 28<sup>th</sup>.

## **14. FOOTPATHS AND BRIDLEWAYS**

None

## **15. FUTURE ACTIVITIES FOR THE PARISH COUNCIL**

Cllr Carr asked that the Parish Council consider a confirmation/definition of its role and adopting a more proactive role. It was agreed that the Parish Council need to engage the community in all that it does, with the suggestion of a village walkabout to ascertain future projects and the wants and needs of the local community. It was requested that the clerk write in the Link asking for any proposals and to advertise the walkabout which will be scheduled in June or July.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 16. FINANCE

Available funds as at 31/03/09 C £1000.00, R £2466.27, BS £6274.08  
(Plantation funds £1995.14 included)

Clerks amendment of salary letter to bank was signed by Cllrs Edmonds and Shields, as previously agreed.

## 17. AUTHORISATION OF CHEQUES

It was proposed by Cllr Shields, seconded by Cllr Pickford and carried that the following cheques be authorised and signed:

To sign this meeting

SR Best	Clerks Expenses	£56.02
Roma Landscapes	Ground Maintenance	£289.80
Leics & Rutland PFA	Subscription	£12.00
Outwoods Tree Services	Plantation Work	£120.00
Hunterelm	Plantation Work	£300.00
EON	Village Hall Gas	£1010.30
Staples	Stationary	£11.40
Wold Property Improvements	Plantation Seat	£220.00
<b>Total</b>		<b>£2019.52</b>

It was requested that the Village Hall gas bill be queried.

## 18. MISCELLANEOUS MATTERS

### Handbells

A letter from Mrs Jarvis had been received asking the following questions. It was agreed to answer in the following way:

1. Who owns the bells?
  - A. The Parish Council own the bells on behalf of the village of Burton on the Wolds. The Parish Council also owns the Playing Field, the Plantation, the Village Hall and the Pavilion amongst other assets attributed to the Parish Council on behalf of the village.
2. Is it possible for the Parish Council to sell the bells?
  - A. Technically yes, although we have not considered selling them.
3. If so, under what circumstances would this be considered?
  - A. If they became a greater liability than they are worth.
4. If it is considered that the Parish Council is able to sell the bells, may I have an assurance that should this occur, any funds donated for their refurbishment will be returned to the donor organisations?
  - A. Not possible.

It was also stressed that the Parish Council are delighted that the School uses the bells and recognises and values Mrs Jarvis' interest in them.

### Parish Meetings

It was agreed that the Parish Meeting, AGM and PC meeting will take place on 5<sup>th</sup> May. It was agreed for only urgent items to be put on the agenda for the monthly meeting to enable for all 3 meetings to be conducted in the same evening.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## Neighbourhood Watch AGM

Thursday 30<sup>th</sup> April 2009 – 7.30pm. Forward details to Cllr Irving. Clerk to liaise with Angela Fielding to ascertain the NW co-ordinator position.

## Emergency Centres

Details passed to Cllr Edmonds to review and answer on behalf of the VHMC.

## **19. PRESS RELEASE**

Parish meetings, Walkabout, Salt Bins, Noise Poster, Swings, VAS sign at Cotes, Bund extension, Dog waste bin, Conservation area meeting, The Owl, Wymeswold Airfield Liaison meeting and levelling of graves.

**THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 10PM**

*J Edmonds*  
**J EDMONDS**

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**3<sup>RD</sup> MARCH 2009**

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held at 8 Melton Road, Burton on the Wolds on Tuesday 3<sup>rd</sup> March 2009 at 7.30pm

### **Present**

Cllr D Edmonds (Chair)

Cllr M Pickford

Cllr R Saunders

Cllr A Carr

Cllr D Irving

Mrs S Best (Parish Clerk)

### **In attendance**

Peter Blitz, Helen Robinson, Cllr R Shepherd (20.40) and 13 electors

#### **1. APOLOGIES FOR ABSENCE**

Cllr D McDermott, Cllr R Shields.

#### **2. DISCLOSURES OF INTERESTS**

Cllr D Edmonds	Personal interest in the Village Hall as VHMC Chair.
Cllr M Pickford	Personal interest in the Plantation as Chair.
Cllr A Carr	Personal interest in the Plantation as PC representative.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr D Irving	None

#### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

All comments covered in Item 4.

#### **4. HELEN ROBINSON AND PETER BLITZ – CHARNWOOD BOROUGH COUNCIL**

Cllr Edmonds introduced the guest speakers. A lengthy discussion between the officers from Charnwood, the Parish Council and the attending residents ensured, covering noise complaints, the details of the planning permission at Wymeswold Airfield including operating hours and the building of the bund.

Helen Robinson advised that Charnwood Borough Council are aware of numerous complaints regarding noise at the Airfield. She clarified that 3 or 4 vehicles breach the noise levels set, these vehicles are having exhaust changes to comply with the noise levels.

It was clarified that the bund needs to be completed within 15 months of the start of commercial days, if this is not completed then commercial days will need to cease.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Helen Robinson advised of her contact details should complaints arise. She also advised that the enforcement team regularly visit the Wymeswold Airfield site during operation (weekdays and weekends) to ensure that the planning conditions are being adhered too.

It was advised that the 28 permitted event days for Prestwold Estate do not include the caravan club rally and any religious events.

Cllr Edmonds asked if CBC planning had any information regarding the now withdrawn planning application p/99/0856/2 and the sale of land behind the Burial Ground adjoining Wymeswold Lane. Peter Blitz advised that he was not aware of any future developments of this land, and that CBC planning are now aware of the PCCs refusal to allow any visibility splay at the front of the Burial Ground.

20:40 - Cllr R Shepherd arrived

Cllr Edmonds requested that the community as a whole are consulted at an earlier stage in the planning process. Peter Blitz confirmed that the Wymeswold Airfield Liaison meeting will take place shortly and the agenda will include future developments including proposed new activities (Sphereing and Bike Training) and the proposed Hospitality Suite.

The Portacabins currently stored on the site of Hanger 5, are the subject of an application for an existing use certificate.

Cllr Edmonds thanked the guests for their time.

21:00 - Helen Robinson, Peter Blitz and 6 electors left

## **5. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting held on 6<sup>th</sup> January 2009 were accepted as a true and correct record and signed by the Chair. Proposed by Cllr Irving and seconded by Cllr Saunders.

## **6. MATTERS ARISING**

None

## **7. POLICING**

A report was read detailing last months crime figures.

## **8. PLANNING**

Premises Licence – Prestwold Estate – Hearing 16/03/09  
to be attended by Cllrs Saunders, Pickford and Carr  
P/08/0822/2 Sowters Lane / Seals Close Appeal Hearing 5/3/09  
to be attended by Mrs Best  
P/09/0250/2 12 Seals Close, Burton on the Wolds, LE12 5TZ  
No objections

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

P/09/0288/2 79 Melton Rd, Burton on the Wolds, LE12 5TQ

Consult via email to gauge opinion

P/09/0399/2 Pump House, Seymour Rd, Burton on the Wolds, LE12

No objections

P/08/3012/2 3 St Andrews Close, Burton on the Wolds, LE12 5TJ

Granted Conditionally

P/08/2811/2 4 Seymour Rd, Burton on the Wolds, LE12 5AH

Granted Conditionally

P/08/3169/2 29 Seymour Rd, Burton on the Wolds, LE12 5AH

Granted Conditionally

P/99/0856/2 Wymeswold Industrial Park, Burton on the Wolds,

Application Withdrawn

*Italics denote notifications of planning decisions or additional information*

A member of the public asked if the Parish Council had looked into becoming a conservation area. Clerk to investigate.

21:20 – 2 electors left

## 9. TRAFFIC / HIGHWAYS

### Traffic Calming – Barrow Road

This subject was not reopened as the last decision was made within 6 months and less than the required three Parish Councillors requested that the discussion be reopened.

### Building and Improvement Lines review – LCC

No objections

### Salt Bin requests

It was agreed that Salt Bins are to be purchased for next winter. Parish Councillors will view the suggested sights prior to next months meeting.

## 10. ENVIRONMENT

### Millennium Garden

A letter had been received from the gardening club, requesting extra funds to fill out the garden. The letter also suggested a redesign of the garden using a landscape designer. It was proposed by Cllr Edmonds and seconded by Cllr Saunders to send a cheque for the £200 requested. Cllr Carr offered to ask a local landscape designer if a redesign could be done for free.

## 11. PLANTATION

A report written by Cllr Pickford was read out by the clerk. This detailed that 10 people had attended the February volunteer day, with 12 attending the one in March. The management plan is now completed.

## 12. VILLAGE HALL

Cllr Edmonds reported that this year is the 100<sup>th</sup> anniversary of the village hall, that a baby changing table had been requested and that the VHMC are looking into fitting acoustic flooring.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 13. BURIAL GROUND / ALLOTMENTS

It was noted that the splay is untidy. Safety issues to defer until next months meeting.

## 14. PLAYING FIELD

Cllr Saunders reported that the pavilion is now completed.

## 15. FOOTPATHS AND BRIDLEWAYS

None

## 16. FINANCE

Available funds as at 03/03/09 C £1000.00, R £3018.40, BS £6259.97  
(Plantation funds £1627.70 included)

## 17. AUTHORISATION OF CHEQUES

It was proposed by Cllr Pickford, seconded by Cllr Irving and carried that the following cheques be authorised and signed:

### Signed between meetings by Cllr Carr and Cllr Pickford

Staples	Stationary	£65.68
SR Best	Clerks Expenses	£66.80
SWALEC	VH Electricity	£94.69
SWALEC	Pavilion Electricity	£38.05
Severn Trent Water	Allotments	£8.52
Severn Trent Water	Burial Ground	£9.38
RCC	Subscription	£36.00
Severn Trent Water	Pavilion	£27.06
Cath Thompson	Plantation	£46.44
John Unwin	VH Electrics	£51.75
LCC	Lighting	£81.43
Leicestershire Footpath Assoc	Subscription	£5.00
SLCC	Cemetery DVD	£29.00
Chris McCahon	Pavilion	£920.00
Woodland Tree Services	Burial Ground Fence	£158.00
Paul Rushforth	Plantation	£153.53

### To sign this meeting

E & B Plumbing	Village Hall	£40.25 (nett received)
Staples	Stationary	£64.37
Robert Shields	Plants	£18.02
Shaw and Sons Limited	Receipt & Payment Book	£61.86
Paul Rushforth	Plantation	£90.03
JRB Enterprises	Dog Gloves	£37.95
SJ Edmondson	Rent Lion Mouth Fountain	£35.00

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

SR Best	Clerks Expenses	£27.97
<b>Total</b>		<b>£375.45</b>

It was requested that a letter be sent, asking for reimbursement for the cost of the replacement of the Burial Ground fence.

## 18. MISCELLANEOUS MATTERS

RCC Rural Action Seminar - County Hall - March 12<sup>th</sup> at 6.00pm.

No attendees

Wymeswold Airfield Liaison Meeting - 24<sup>th</sup> March 2009 2.30pm

Cllrs Carr, Pickford and Saunders to attend.

RCC / Calor Best Village Competition 2009

It was agreed not to enter this years competition.

Heritage Wardens Conference – Saturday 25<sup>th</sup> April 2009

Cllr Edmonds to attend if relevant.

Parish Member of Standards Committee

No applications from the Parish Council.

CPRE AGM - 12<sup>th</sup> May 2009

No attendees

Handbells

Letter from Mrs Jarvis. Clerk to investigate further and defer until the April meeting.

## 19. PRESS RELEASE

Helen Robinson's contact details. Well attended meeting. Highlights of planning. Ground maintenance contract. Co-option.

**The following items were discussed in closed session.**

21:50 all remaining public left. Cllr Shepherd left.

## 20. GROUND MAINTENANCE TENDER

The tender for the ground maintenance for 2009 was discussed in detail. It was proposed by Cllr Saunders and seconded by Cllr Pickford with all in favour that Roma Landscapes be awarded the contract. It was requested that the clerk ask for the first jobs to be clearing the spinney and the scrubland at the front of the Plantation.

## 21. CO-OPTION OF PARISH COUNCILLOR

It was unanimously agreed to Co-opt Warwick Best for the vacant position of Parish Councillor for the Burton on the Wolds ward.

## 22. CLLR McDERMOTT – CHANGE OF CIRCUMSTANCES

Cllr McDermott had written requesting a leave of absence until November 2009. This was agreed unanimously.

There being no further business, the meeting closed at 10pm

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**6<sup>TH</sup> JANUARY 2009**

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held at 8 Melton Road, Burton on the Wolds on Tuesday 6<sup>th</sup> January 2009 at 7.30pm

### **Present**

Cllr D Edmonds (Chair)  
Cllr R Shields (Vice chair)  
Cllr M Pickford  
Cllr R Saunders  
Cllr A Carr  
Cllr D Irving

Mrs S Best (Parish Clerk)

### **In attendance**

Cllr R Shepherd and PCSO Nigel Ritchie.

#### **1. APOLOGIES FOR ABSENCE**

Cllr D McDermott

#### **2. DISCLOSURES OF INTERESTS**

Cllr D Edmonds	Personal interest in the Village Hall as VHMC Chair.
Cllr M Pickford	Personal interest in the Plantation as Chair.
Cllr A Carr	Personal interest in the Plantation as PC representative.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr D Irving	None
Cllr R Shields	None

#### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

None

#### **4. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting held on 2<sup>nd</sup> December 2008 were accepted as a true and correct record and signed by the Chair. Proposed by Cllr Carr and seconded by Cllr Pickford.

#### **5. MATTERS ARISING**

The clearing of the leaves at Springfield Close has started.

The clerk reported on the following items:

##### Memorial Seat – the Orchards

Charnwood have not yet taken over this land. Expected date March 2009.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## Co-option

No applications as yet. Please ask around if anyone is interested.

## Burial Ground – Maintenance Meeting

Rev Samuels has passed the letter to Rev Whittaker. Awaiting response.

## Burial Ground Bin

Notice is now on the bin advising what to put in it.

## Footpaths – A60 and old B676

Highways have been requested to clear these footpaths of debris.

## Gates – The Orchards Play Area

Awaiting response from Tim Wilson

## Maintenance Contract 2009

Tender letters have gone out to 4 contractors. Closing date is 30th January 2009.

## 6. POLICING

PCSO Ritchie circulated the police newsletter. He advised that speeding is a beat priority with a couple of locations approved for speed gun use. Four crimes in Burton on the Wolds, all thefts from motor vehicles.

## 7. PLANNING

P/08/2811/2 4 Seymour Rd, Burton on the Wolds, LE12 5AH

No Comments

P/08/3169/2 29 Seymour Rd, Burton on the Wolds, LE12 5AH

Cllr Pickford declared a prejudicial interest as a near neighbour.

No comments

P/99/0856/2 *Wymeswold Industrial Park, Burton on the Wolds,*

*Further information was reviewed and it was agreed for Cllr Edmonds to draft a response and for the clerk to circulate to all and see when agreed.*

*Premises Licence – Prestwold Estate*

*It was agreed that all Councillors to check diary's and advise the clerk who will attend the informal meeting and hearing.*

## 8. TRAFFIC / HIGHWAYS

Cllr Shields advised that the carriageway at Towles Fields / Barrow Road has pot holes. Clerk to arrange LCC to repair.

Cllr Irving chased VAS at Cotes, clerk to check and advise.

## 9. ENVIRONMENT

Maps from LCC advising on improvements to footpaths and rights of way were reviewed. Cllr Saunders will evaluate changes and contact LCC direct.

Cllr Carr advised that a resident had reported that the track had been very noisy on Saturday 27<sup>th</sup> December 2008. Cllr Shields enquired how CBC are doing on enforcing the planning conditions. It was agreed that the clerk shall invite Helen Robinson (enforcement officer – CBC) to the next meeting.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Cllr Saunders advised that the play area at The Orchards is not very popular. It was agreed that the clerk shall ask David Wilson Homes to change the swings for cradle seats.

Cllr Saunders notified the Parish Council of a bird scarer going off at unsuitable times. Clerk to contact environmental health for information.

Cllr Saunders advised of a fridge freezer dumped on the A46 towards Six Hills. Clerk to contact Charnwood.

## **10. PLANTATION**

Cllr Pickford reported that log piles had been made last Sunday morning, with the edge of the car park being cleared in Sunday afternoon.

It was agreed that the scrub land will be cleared as soon as the tender is agreed, so that the kerb can be seen.

The next meeting of the plantation committee is 13<sup>th</sup> January.

## **11. VILLAGE HALL**

It was agreed that the gardening club be allowed to prune the millennium tree so that it clears the lighting.

It was reported that the boiler will be fixed tomorrow.

Cllr Edmonds reported that the VHMC are arranging new seats for the reading room, it is the 100<sup>th</sup> anniversary of the Village Hall this year and that the London Mozart players will be playing on the 6<sup>th</sup> March.

## **12. BURIAL GROUND / ALLOTMENTS**

Cllr Saunders advised that the leaves are clogging the splay. It was expected for students to clear the spinney, but they did not do this. It was requested that the spinney be managed by the plantation committee. Cllr Pickford to raise this at the next plantation meeting.

It was requested that a CD on cemetery management be ordered from the SLCC if under £30.

## **13. PLAYING FIELD**

The carpet tiles are down in the Pavilion with the changing rooms being decorated. It was requested that the clerk check the PC insurance for renting out rooms.

## **14. FOOTPATHS AND BRIDLEWAYS**

Footpath and right of way improvement maps had been passed to Cllr Saunders. Please see environment section.

21:05 Cllr Shepherd left the meeting.

## **15. AUTHORISATION OF CHEQUES**

It was proposed by Cllr Shields, seconded by Cllr Carr and carried that the following cheques be authorised and signed:

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## To sign this meeting

Severn Trent Water	Allotments water	£50.88
John Unwin	VH Christmas lights	£142.60
Roma	Ground Maintenance	£64.62
E On	Village Hall Gas	£327.61
Unknown	VH Floor	£578.10
SR Best	Expenses	£27.14
Wicksteed	Safety Inspection	£81.65
<b>Sub Total</b>		<b>£1272.60</b>

Less nett figures from VH (£616.00)

**Total £656.60**

## 16. MISCELLANEOUS MATTERS

Communities in Control Consultation, it was agreed for this to be placed in the round robin as the deadline is March 12<sup>th</sup>.

LCC Liaison Meeting - 26<sup>th</sup> January. Clerk and Cllr Saunders to attend.

The Electoral Role for 2009 was reviewed.

## 17. PRESS RELEASE

Premises Licence. Wymeswold Ind. Est. planning application. Budget. Precept.

## 18. FINANCE

Available funds as at 06/01/09 C £1000.00 R £1902.11 BS £6235.14

(Pavilion extension funds £566.40 and Plantation funds £1470.14 included)

The financial projections and budget for 2009 were reviewed and agreed with a grammatical amendment to be made.

It was proposed by Cllr Shields and seconded by Cllr Pickford for the Parish Precept to remain at £19000 for the coming year. All in favour.


The following item was discussed in closed session.

Mrs SR Best left the room.

## 19. STAFF

It was agreed unanimously for the clerks hours to be increased to 11 hours per week starting in April 2009.

There being no further business, the meeting closed at 9.30pm

  
DIANA J. EDMONDS